



**National Handloom Development Corporation Ltd.  
(A Govt. of India Undertaking, Ministry of Textiles)**

**Invites  
Expression of Interest (EOI)  
for  
Empanelment of Mobilization and Facilitation Partners (MFPs)  
2<sup>ND</sup> PHASE**

**EOI Submission Start Date: 01.04.2026  
EOI Submission Last Date & Time: 21.04.2026 upto 11:00 PM**

## DISCLAIMER

The information contained in this Expression of Interest document (“EOI”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate Sources.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal.

All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

National Handloom Development Corporation  
Ltd, A2-A5, Udyog Marg, Sector 2, Noida – 201301

### NOTICE INVITING EOI

National Handloom Development Corporation Ltd (NHDC), a Govt. of India Undertaking, Ministry of Textile, invites Expression of Interest (EOI) for Empanelment of Mobilization and Facilitation Partners (MFPs)

S. No.	Particulars Details	Date
1.	Date of Issue of EOI Document	<b>01/04/2026 at 15:00 Hrs</b>
2.	Starting Date and Time for Submission of Bid/EOI	<b>01/04/2026 at 15:00 Hrs</b>
3.	Last Date and time for submission of EOI	<b>21/04/2026 at 11:00 Hrs</b>
4.	Date of Opening of EOI	<b>30/04/2026 at 11:00 Hrs</b>

Bids shall be submitted online via email at  
[projects@nhdc.org.in](mailto:projects@nhdc.org.in)

Bidders shall not tamper/modify the EOI form in any manner. In case if the same is found to be tempered/modified in any manner, EOI will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with NHDC. Intending EOI are advised to visit National Handloom Development Corporation's website [www.nhdc.org.in](http://www.nhdc.org.in) regularly till closing date of submission of EOI for any corrigendum /addendum/amendment.

#### EOI Fee:

Cost of Bid document	INR 3,000 (Indian Rupees Three Thousand only) in the form of Online transection  Bank Account Account No:- 4604002100002434 Bank Name: Punjab National Bank IFSC Code:- PUNB0412700 Branch:- Sector 1, Noida
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## PART A

### 1. Invitation to Expression of Interest

National Handloom Development Corporation Ltd. (NHDC), a Government of India Undertaking under the Ministry of Textiles, invites Expressions of Interest (EOI) from reputed and experienced **grassroot organizations/agencies** for **Empanelment of Mobilization and Facilitation Partners (MFPs) – 2<sup>nd</sup> Phase**

### 2. About NHDC

National Handloom Development Corporation Ltd. (NHDC) is a Government of India Undertaking under the Ministry of Textiles, established in 1983 to strengthen and modernize India's handloom ecosystem. NHDC's core mandate is to address the entire handloom value chain and allied industries associated with it and make the handloom value chain more reliable, affordable and market-ready by ensuring timely access to inputs, design support and market linkages for weavers and producer institutions across the country.

#### Core Functions

- Raw Material Support: Aggregation and supply of yarns, dyes & chemicals to weavers, cooperatives and producer companies at competitive terms.
- Design, Quality & Productivity: Design development, sample creation, quality facilitation and productivity enhancement through cluster-based interventions.
- Market Access & Promotion: Buyer–seller linkages, exhibitions, institutional procurement facilitation and support for domestic and export markets.
- Capacity Building: Training, skilling, and entrepreneurship support in collaboration with national/state agencies, design institutes and sector skill councils.
- Digital & Traceability Initiatives: Enablement of e-commerce integrations, cataloguing and emerging traceability solutions to enhance consumer trust and GI visibility.
- Policy & Scheme Implementation: Execution support to flagship Ministry of Textiles programmes and convergence with allied government initiatives.

Aligned with the objectives of NHDC, the outreach initiative has been initiated to implement grassroots interventions focused on community mobilization, capacity building and thematic support. The initiative aims to enhance the scalability of handloom sector by fostering collective production models and sustainable value chains; improve quality through design innovation, technical training, and standardization; and drive innovation by integrating modern tools, market intelligence

and technology-enabled solutions. Together, these efforts are designed to build a resilient ecosystem that empowers weavers, strengthens traditional clusters and positions Indian handlooms as globally competitive, sustainable and culturally rich products.

To strengthen these efforts, NHDC invites EOIs from eligible organizations for empanelment as Mobilization and Facilitation Partners (MFPs).

### **Objectives of Empanelment**

- To build a reliable cadre of partner organizations that can mobilize weavers and artisans on-ground.
- To provide support for implementation of NHDC projects at the state, regional and cluster levels.
- To facilitate training, weaver onboarding and market access initiatives.

### **3. Scope of Work**

Empanelled MFPs will:

1. **Mobilize and identify** handloom clusters, weavers, SHGs, Producer Companies and cooperatives.
2. **Create awareness** on government schemes, training programs and scheme benefits under NHDC, DC HL and MoT.
3. **Facilitate cluster development**
4. **Assist in data collection and baseline surveys and need based activities**
5. **Support in skill development training initiatives** and design interventions for weavers
6. **Provide market linkage facilitation**, including participation in exhibitions and e-commerce onboarding.
7. **Promote sustainability practices** such as natural dyes, eco-friendly looms, and zero-waste production.
8. **Assist NHDC in project execution**, including monitoring, reporting and social audits.

### **4. Instructions to Agencies**

#### **I. Eligibility for Empanelment**

Organizations eligible to apply for empanelment include:

- Section 8 Companies under the Companies Act, 2013
- Societies registered under Societies Registration Act, 1860
- Co-operative Societies

- Producer Companies
- Trusts
- LLPs and registered firms
- Self-Help Groups (SHGs), Joint Liability Groups (JLGs)
- Private Limited Companies
- Individual Entrepreneurs with UDYAM Registration

## II. Financial Strength

- The agency/firm should have an annual turnover of **₹0.10 Crore in each of the last three financial years (FY 2022-23, FY 2023-24 and FY 2024-25)**.
- Copies of audited balance sheets/certificates certified by a Chartered Accountant must be attached as proof.

## III. Eligibility Relaxation for Startups

- Startups recognized by DPIIT (Department for Promotion of Industry and Internal Trade) shall be eligible to participate in this initiative.
- Relaxations will be provided in prior experience and turnover requirements, subject to the condition that the Startup demonstrates grassroot presence and capacity to mobilise.

## IV. Existing MFPs needs to apply fresh

### 5. Duration of Empanelment

- I. The empanelment of agencies under this initiative shall be valid for an initial period of **Four (4) years for 5 states** from the date of signing of the empanelment agreement.
- II. NHDC reserves the right to **review, need based extension of states, suspend or terminate the empanelment** at any time during the empanelment period in case of:
  - Non-compliance with guidelines,
  - Poor performance or lack of delivery,
- III. On completion of the empanelment period, agencies may be required to **re-apply for fresh empanelment** through the prescribed process, subject to revised eligibility criteria and guidelines issued by NHDC.

## PART B

### Cost of EOI document:

Interested bidders may purchase the EOI document on payment of a non-refundable fee of Rs. 3000/- (Indian Rupees Three Thousand only) towards the cost of the EOI document through online transaction.

#### Bank Account:

Account No:- 4604002100002434

Bank Name: Punjab National Bank

IFSC Code:- PUNB0412700

Branch:- Sector 1, Noida

### Submission of EOI:

Invites online bids through Expression of Interest (EOI) from Agencies for Empanelment of Mobilization and Facilitation Partners (MFPs). The EOI document may be downloaded from [www.nhdc.org.in](http://www.nhdc.org.in) (for reference only) and submit via email at [projects@nhdc.org.in](mailto:projects@nhdc.org.in)

### Empanelment Process

The empanelment process shall comprise the following stages:

#### Stage 1: Submission of EOI

Interested organizations must submit their EOI in the prescribed format along with all required supporting documents within the stipulated deadline. The submission should include organizational details, past experience, manpower strength, geographical presence and credentials relevant to the handloom, handicraft, rural development or livelihood promotion sectors.

#### Stage 2: Evaluation and Shortlisting

All EOIs received will be screened based on eligibility criteria and relevance of experience. The evaluation will consider the following parameters:

- Organizational profile and legal status
- Experience in implementing community mobilization, livelihood, or handloom-related projects
- Financial stability and turnover
- Geographical outreach and local presence
- Human resource capacity and field network

**Each bidder has the capacity to select maximum upto 5 States as their area of operation.**

**Evaluation will be strictly on the submission of documents as per PART E of the Document. Bidders have to submit it as one document as annexures referred itself in the last page of the EOI - List of Annexures to be Submitted with Application**

NHDC reserves the right to seek additional information, relaxation or clarifications from applicants during the evaluation process.

### **Stage 3: Empanelment and Onboarding**

Shortlisted organizations will be empanelled as *Mobilization and Facilitation Partners (MFPs)* for a period of **five years**, with **5 states with district specific as their area of operation** subject to satisfactory performance and compliance with NHDC norms.

Empanelled MFPs will be assigned specific clusters, districts, or regions based on project requirements and mutual consent.

#### **Allocation of Work:**

NHDC will issue a formal *Letter of Empanelment* to successful applicants. (Mere shortlisted with NHDC does not guarantee allocation of work)

#### **Award of Contract**

NHDC will award the contract to successful bidders (as a shortlisted agencies) with immediate effect whose bid has been determined to be responsive based on evaluation process. It is provided further that the bidder is determined to be qualified to perform the project satisfactorily.

#### **Selection of Bidder:**

1. The NHDC will float limited EOI/EOI among the shortlisted agencies and invite to submit the proposals to provide support mobilization and facilitation.
2. NHDC may assign any of the empanelled MFP directly to mobilize and facilitate need based work directly based on their geographic presence and areas where they have indicated their area of operation by physical/digital evaluation

3. The selection of work will be through a duly constituted committee. The selected agency shall not assign the project to any other agency, in whole or in part, to perform its obligation under the agreement.
4. **In a few outreaches work, there may not be any financial commitment. The committed MFP may have to deliver the work in voluntary basis based on their ground presence.**

**Performance Security Deposit:**

Within 3 working days of the receipt of the notification of award (LOA) from NHDC against the EOI. The amount shall be disclosed during any award of work as per GFR norms.

**Variations:**

NHDC reserves the right to increase or decrease the scope of work/contract agreement on any or all items or change the nature of work involved in any or all items of the contract in the line of said Scope of work. The contractor shall have no claim for loss of anticipated profits or for any other reason whatsoever on account of these variations.

## PART C

### **Bidder's Responsibilities and Related Conditions:**

a. Attention of the Bidders is drawn to the relevant and extant instructions of GoI, GFR issued by Ministry of Finance, guidelines of Central Vigilance Commission (CVC) as applicable to the subject matter of advice / Service to be rendered by the Bidder and are required to be complied with.

b. The Bidder shall, subject to the provisions of the Assignment and with due care, execute the work and take all responsibility, including the supervision thereof and all other things, whether of a temporary or permanent nature, required in and for such execution.

c. The Bidder shall carry out and complete the work in accordance with prevailing good industry practices and using workmanship of the quality and standards there in specified, provided that where and to the extent some approval of the quality of the standards of workmanship is a matter of opinion, such quality and standards shall be to the satisfaction of NHDC.

d. The Bidder should provide professional, objective, un-biased and impartial inputs, recommendation and advices at all times and hold NHDC interest paramount and should observe the highest standard of ethics, values, code of conduct and honesty while executing the assignment.

e. The Bidder carries with him/her/it a certain degree of accountability for any advice or /and any services rendered to the NHDC, keeping in view norms of ethical business, professionalism and the fact that such advice or service is rendered for a consideration. NHDC may enforce such accountability in case of improper discharge of contractual obligations / deviant conduct by / of any of the parties to the contract. In this, share of NHDC's responsibility, for accepting advice / and services provided by the Bidder, will also be taken into consideration.

f. The Bidder must act, at all times, in the interest of NHDC and render any advice / service with professional integrity. The Bidder shall always keep in view transparency, competitiveness, economy and efficiency in regard with matters related to the subject of the contract or assignment.

g. Bidder is expected to undertake an assignment/project, only in the areas of his/its expertise and where it has capability to deliver efficient and effective advice /services to the client.

h. The Bidder will have to cooperate fully with any legitimately provided / constituted investigative body conducting enquiry into processing or execution of the consultancy contract / any other matter related with discharge of contractual obligations by the Bidder.

**Termination:**

NHDC may, without prejudice to any other remedy for breach of contract, by written notice of default to agency, terminate the Contract in whole or part:

- If the Agency fails to deliver any or all of the services within the period(s) specified in the Contract/Work Order, or within any extension thereof granted by NHDC; OR
- If the Agency fails to perform any other obligation(s) under the EOI/Contract.
- If the Agency, in the judgment of NHDC has engaged in fraud and corruption.

In the event of NHDC terminates the Contract in whole or in part, NHDC may procure, upon such terms and in such manner as it deems appropriate, Services similar to those undelivered, and the Agency shall be liable to the NHDC for any excess costs for such similar services. However, the agency shall continue the performance of the Contract to the extent not terminated

**Contract / Non-Disclosure Agreement NDA:**

The selected Bidder will be required to execute the following:

- a. Contract / Agreement which will include all the services and terms and conditions of the services to be extended as detailed here in and as may be prescribed or recommended by NHDC; and
- b. Non-disclosure Agreement (NDA)

If any Bidder differs / does not agree on any conditions / terms of the contract, NHDC has the right to appoint the next ranked Bidder without any obligation or without assigning any reasons to anyone and shall not be held liable for any losses or damages caused by such action.

Unless and until a formal Agreement is prepared and executed, this EOI (EOI) together with the written acceptance of the Bidder thereof shall constitute binding Terms and Conditions between the parties.

**Compliance with all applicable laws:**

The Bidders shall undertake to observe, adhere to, abide by, comply with and notify NHDC about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this EOI and shall indemnify, keep indemnified, hold harmless, defend and protect NHDC and its employees/ officers/ staff/ personnel/ representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any

default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom.

### **Single point of contact and authorised signatory:**

All shortlisted Bidders should have to provide details of single point of contact viz. Name, designation, address, e-mail address, telephone/ mobile no. etc and authorised someone as signatories as well for ongoing discussion etc.

### **Rights In Intellectual Property and Material:**

All the rights relating to the Trade Marks and Copy Rights in respect of development done by the Bidders exclusively on behalf of NHDC and paid for by NHDC shall vest with NHDC.

In order to perform the services, the Bidder must obtain at its sole account, the necessary assignments, permits and authorizations from the title holder of the corresponding patents, models, trademarks, names or other protected rights and shall keep NHDC harmless and indemnify NHDC from and against claims, proceedings, damages, costs and expenses (including but not limited to legal costs) for and/ or on account of infringements of said patents, models, trademarks names or other protected rights.

All documents, report, information, data etc. collected and prepared by the Bidder in connection with the scope of work submitted to NHDC will be property of NHDC, it shall have every right to use data that may be in the possession of the consultant or its representative in the course of performing services under the agreement that may be entered into. The Bidder shall not be entitled either directly or indirectly to make use of the documents, reports given by NHDC for carrying out of any services with any third parties. The Bidder shall not without the prior written consent of NHDC be entitled to publish studies or descriptive article with or without illustrations or data in respect of or in connection with the performance of services.

The pre-existing intellectual property of the Bidder used in deliverables shall remain vested with the Bidder.

Agencies may be given co-branding rights only as per mutual agreement.

### **Arbitration:**

Any disputes and difference of any kind, whatsoever, arising out of or in connection with this contract or carrying out of the services, shall be settled amicably. If however, the parties are not able to resolve any dispute or difference amicably, the same shall

be referred for arbitration in accordance with the provisions of Arbitration & Conciliation Act 1996 and any reenactment (s) and or modification(s) thereof and of the rules framed there under. The venue for the arbitration shall be New Delhi.

### **Force Majeure:**

Neither party shall be responsible for any failure to perform due to unforeseen circumstances or due to causes beyond the defaulting party's control even after exertion of best of efforts to prevent such failure, which may include but not be limited to, acts of God, war, riots, embargoes, strikes, lockouts, acts of any government authority, delay in obtaining licenses or rejection of proposal under the statutes, fire or floods.

### **Right to Introduce New Agencies**

NHDC reserves the right to introduce new agencies, startups or knowledge partners on consortium basis with the empanelled agency at any stage to strengthen or diversify the initiative without restricting the role of already empanelled agencies based on agreed terms.

### **Corrupt and fraudulent practices:**

As per Central Vigilance Commission (CVC) directives, it is required that Consultants/Suppliers/ Contractors observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of this policy:

- a. "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution; and
- b. "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of NHDC and includes collusive practice among consultants (prior to or after bid submission) designed to establish bid prices at artificial non- competitive levels and to deprive NHDC of the benefits of free and open competition.

NHDC reserves the right to reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question. NHDC reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time as per the its discretion, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

## PART D

### TERM OF EOI RESPONSE:

#### 1. Use of bid and information:

a. This document has been prepared solely for shortlisting of agency for **Empanelment of Mobilization and Facilitation Partners (MFPs)** The EOI document is not a recommendation, offer or invitation to enter into contract, agreement or any other arrangement in respect of the services. The provision of the services is subject to observance of selection process and appropriate documentation being agreed between NHDC and any successful Bidder.

b. While this document has been prepared in good faith, neither the NHDC nor any of its employees make any representation or warranty or shall have any responsibility whatsoever in respect of this document. Any liability is accordingly and expressly disclaimed.

c. This document is meant to provide information only and upon the express understanding that the Bidders will use it only for the purpose set out herein.

#### 2. Number of proposals:

No applicants or its associate shall submit more than one application. An Applicant individually or as an Associate shall not be entitled to submit another application either individually or as member of Associate.

**Already Empanelled MPFs do not require to apply for the 2<sup>nd</sup> Phase**

#### 3. Cost of bidding:

The Bidders shall bear all costs associated with the preparation and submission of the EOI including but not limited to additional information required by the NHDC, attendance of meeting, etc. and NHDC will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the EOI process. The bidders will quote their bid in Indian National currency i.e., INR.

#### 4. Complementation services:

The Bidders must apply its own care and conduct, while conducting the EOI work.

## **5. NHDC right to reject any or all bids:**

NHDC reserves the right to reject any or all the bids without assigning any reasons thereof without thereby incurring any liability to the Bidders or any obligation to inform the affected Bidders on the grounds for the NHDC action or without assigning any reasons, whatsoever. The decision of NHDC shall be final, conclusive and binding on all the Bidders/parties directly or indirectly connected with the bidding process and the same shall not be questioned / challenged.

## **6. Clarification/Modification:**

a. NHDC may be notified of any omission / discrepancy in the EOI before the closure of bid. If required, the NHDC may thereafter modify the EOI. The modified EOI would be hosted on the NHDC site. Any subsequent modification in the dates/timelines will be at the discretion of the NHDC.

b. NHDC also reserves the sole right for carrying out any amendments/ modification/changes including any addendum to this EOI. Such amendments / modifications / changes including any addendum to this EOI shall be notified on the NHDC website [www.nhdc.org.in](http://www.nhdc.org.in)

c. NHDC reserves the sole right to cancel the EOI at any stage without assigning any reason.

d. Before EOI, the Bidders are requested to carefully examine the EOI / Bid Documents, Terms & Conditions of Assignment, Specifications and if there is or appears to be any ambiguity therein, they should immediately refer the matter to NHDC, for clarification.

## **7. Delays of bid:**

Any EOIs / Bids received by NHDC after the deadline for submission of EOIs prescribed by NHDC will be summarily rejected and returned unopened to the Bidders. NHDC shall not be responsible for any delay or non-receipt/ non-delivery of the documents.

## **8. Submission of Bid:**

All submissions, including any accompanying documents, will become the property of the NHDC. The Bidder shall be deemed to have licensed, and granted all rights to the NHDC to reproduce the whole or any portion of their submission for the purpose of evaluation, to disclose the contents of the submission to other bidders and to disclose

and/or use the contents of the submission as the basis for any resulting EOI process, notwithstanding any copyright or other intellectual property right of the Bidder in the submission or accompanying documents.

## **9. Language of Bid**

All correspondence and other documents to be exchanged by the parties shall be written in the English language. The version written in English language shall govern its interpretation.

## **10. EOI Validity Period:**

EOI responses will remain valid and open for evaluation according to their terms for a period of at least 180 days from the bid opening date. NHDC shall also have the right at its sole and absolute discretion to continue the assignment/contract with the successful Bidder for future requirements on the rates finalized in this processing for various items/activities as described in the financial bid, or at the price negotiated thereafter, after expiry of current assignment period. In exceptional circumstances, NHDC may solicit the Bidder's consent to an extension period of validity.

## **11. APPLICATION MONEY:**

The Bidder shall submit EOI fee of Rs. 3,000/- by way of online transection. EOI fee is non-refundable and EMD will return to all unsuccessful bidders without any interest liability. NHDC, at its discretion, reject any Bidder where application money has not been furnished with the bid documents.

12. In case of any dispute or differences, breach & violation relating to the terms of the contract, the said matter or dispute, differences shall be referred to CA, NHDC for arbitration, who himself or any other person appointed by him will work as sole arbitrator and the award of the arbitrator shall be final and binding on both the parties.

13. The Corporation reserve the right to reject any or all EOIs and award the remaining work to any other contractor without assigning any reason. Conditional EOIs in any form, whatsoever shall be liable to be rejected outrightly.

14. The Corporation shall be entitled to cancel the contract, if it is found that there has been any breach of condition of the contract and/or the work is found to be unsatisfactory. The Contractor in such cases will not be entitled for making any claim/compensation. The Corporation is entitled to forfeit the Security money and the contractor may not be considered for award of any similar contract in future.

15. The Corporation has a right to cancel one or more or all events at any moment without assigning any reason what so ever or change the date of the events/contractor for any event. No compensation at all against such losses if any, will be given to the Contractor for the events concerned.

PART E

Form - 1

**Expression of Interest (EOI)  
for  
Empanelment of Mobilization and Facilitation Partners (MFPs) – 2<sup>nd</sup> Phase**

**Application Form**

Section	Details to be Filled by Applicant Agency												
1. General Information													
Name of Agency													
Legal Status (Society/Trust/Company/LLP/Partnership/Startup)													
Registration No. & Date													
Registered Office Address													
Correspondence Address													
Contact Person Name													
Designation													
Phone No.													
Email													
Website													
2. Organizational Profile													
Year of Establishment													
Vision & Mission (brief)													
Core Areas of Expertise													
Relevant Experience in craft education/heritage/skilling/museum management/cultural promotion (attach separate sheet if required)													
3. Financial Details (Last 3 Years)													
Financial Year 2024–25	Turnover: _____												
Financial Year 2023–24	Turnover: _____												
Financial Year 2022–23	Turnover: _____												
<i>(Startups may provide alternate details as per relaxation clause)</i>													
4. Writeup how MFP would like to contribute	Provide a brief overview here (max 500 words).												
5. Area of Operation	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>State</th> <th>District</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl. No.	State	District									
	Sl. No.	State	District										

	Please attach separately to be attached as Annexure <b>(upto 5 states)</b>
6. Declarations	
Blacklisting Declaration	Our agency has not been blacklisted by any Government/PSU.
Conflict of Interest	We confirm that no conflict of interest exists with NHDC.
Acceptance of Terms	We accept all terms & conditions of the EOI.

Authorized Signatory with seal

Form – 2

DECLARATION REGARDING SUBMISSION OF BIDS WITH ACCEPTANCE OF  
TERMS & CONDITIONS:

To,

National Handloom Development Corporation Ltd,  
A2 – A5, Udyog Marg, Sector 2  
Noida – 201301

Sir,

I have carefully gone through the Terms & Conditions contained in the EOI Document  
**[No.NHDC/Outreach/2026-27/001]** regarding the shortlisting of agency for  
**Empanelment of Mobilization and Facilitation Partners (MFPs) – 2<sup>nd</sup> Phase**

I declare that all the provisions of this EOI Document are acceptable to my  
Firm/Agency/Institute. I further certify that I am an authorized signatory of my company  
and am, therefore, competent to make this declaration.

Yours sincerely,

Signature

Name  
Designation  
Company  
Address

Note: - Copy of authorization by competent authority in the bidders company  
pertaining to not only this form but entire bid should be enclosed.

Form - 3

INTEGRITY PACT

(Format for Affidavit) (On the letterhead of the Agency duly stamped and signed)

TO WHOMSOEVER IT MAY CONCERN

This is certified that our Agency:

1. Does not owe any money beyond 60 days to any other agency.
2. Has not been blacklisted/de-listed by any of the Central /State Government /Public Sector Undertakings /Public Sector Banks/any regulatory institution in the past 3 years.
3. Does not have any legal, civil, criminal, taxation and other cases pending against the Agency that may have an impact affecting or compromising the delivery of services required.

(AUTHORISED SIGNATORY)

## Undertaking

*(To be submitted on the letterhead of the applicant organization)*

To

The Managing Director  
National Handloom Development Corporation Ltd. (NHDC)  
(A Government of India Undertaking, Ministry of Textiles)  
Wegmans Business Park, Tower-1, Plot No. 3, Sector – Knowledge Park III,  
Greater Noida – 201306, Uttar Pradesh

**Subject:** Undertaking for Voluntary Participation in Outreach Activities

Sir/Madam,

We, the undersigned, hereby submit our Expression of Interest (EOI) for empanelment as a *Mobilization and Facilitation Partner (MFP)-2<sup>nd</sup> Phase* with the National Handloom Development Corporation Ltd.

We fully understand that in a few outreach or facilitation activities, there may not be any financial commitment from NHDC. We agree and undertake that our organization, based on its ground presence and community network, shall voluntarily deliver such assigned outreach or facilitation tasks in the spirit of collaboration and sectoral development, without seeking financial remuneration, unless otherwise specified by NHDC in writing.

We further undertake to maintain the highest standards of integrity, transparency and commitment in carrying out all assigned responsibilities as per NHDC's directions.

This undertaking is given in good faith and without any coercion, with full understanding of its implications.

Thanking you,

Yours faithfully,

**Authorized Signatory:**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organization: \_\_\_\_\_

Seal: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

### List of Annexures to be Submitted with Application

Sl. No.	Annexure No.	Particulars / Document Description	Attached (Yes/No)	Remarks
1	-	Application form with EOI transection receipt		
2	Annexure-I	Form 2		
3	Annexure-II	Form 3		
4	Annexure-III	Form 4		
5	Annexure-IV	Certificate of Incorporation / Registration		
6	Annexure-V	PAN, GST, and UDYAM Registration Certificates		
7	Annexure-VI	Audited Financial Statements / CA Certificate for Last 3 Years		
8	Annexure-VII	Organizational Profile & Relevant Project Experience		
9	Annexure-VIII	Details of Key Personnel / Field Staff		
10	Annexure-IX	Area of Operation Matrix (State-District-wise)		
11	Annexure-X	Copy of Similar Work Orders / Completion Certificates		
12	Annexure-XI	Write-up on Proposed Contribution as MFP		
13	Annexure-XII	Blacklisting / Conflict of Interest Declarations		
14	Annexure-XIII	Any Other Supporting Documents		